

CFS Child & Family Services Operations Manual	Program Information	Procedure	X	Policy
	Document Title: <u>Code of Conduct</u>			
	Content Area: _____			
	Policy Council Approval Date: <u>1/18/18</u> Board Approval Date: <u>1/24/17</u> Issue Date: <u>1/25/07</u>			
	Other Rec/App. Required: _____ Reviewed on: <u>3/12/19</u>			
	Regulatory References: <u>Title 22 MRSA Chpt 1071 Child and Family Services & Protection Act; Rules for the Licensing of Children's Day Care Facilities</u>			
	Key Word1: <u>Out of Home Abuse</u> Key Word2: _____			
Related Documents: <u>Workplace Violence, Community Complaint, Employee Grievance</u>				

POLICY: Child & Family Services (C&FS) adopts and abides by the National Association for the Education of Young Children’s (NAEYC) “Code of Ethical Behavior” as the primary set of values to which C&FS adheres. C&FS staff will be required to sign the Statement of Commitment below which indicates their acknowledgement and willingness to work in a manner that is consistent with values and ethics that support high quality Early Childhood Education programs.

NAEYC’s “Code of Ethical Behavior” is found at:
http://www.naeyc.org/positionstatements/ethical_conduct

Statement of Commitment: As an individual who works with young children, I commit myself to furthering the values of early childhood education as they are reflected in the ideals and principles of the NAEYC Code of Ethical Conduct. To the best of my ability I will also:

- Respect and promote the unique identity of each child and family and refrain from stereotyping on the basis of gender, race, ethnicity, culture, religion, or disability.
- Follow the program’s Confidentiality Policy concerning information about children, families, and other staff members.
- Never leave children alone or unsupervised.
- Use positive methods of child guidance as outlined in the program’s Child Behavior Guidance and will not engage in corporal punishment, emotional or physical abuse, humiliation, isolation or denial of basic needs.
- Food will not be used as a reward unless directed by an Individual Education Plan, Individual Family Service Plan or other specific child plan.

By signing this Statement of Commitment I acknowledge that I understand the NAEYC Code of Ethical Conduct and personally acknowledge my willingness to embrace the distinctive values and moral obligations of the field of early childhood care and education. My signature below also acknowledges that I agree to follow any KVCAP policies regarding codes for conduct.

Other related documents:

- Confidentiality Policy and Procedure
- Child Behavior Guidance
- Peaceable Workplace Policy
- KVCAP Statement of Ethics
- Background Check Process

 Printed Name

 Signature

 Date