

C&FS Child & Family Services Operations Manual	Program Information	<input checked="" type="checkbox"/>	Procedure	<input checked="" type="checkbox"/>	Policy
	Document Title: Short-Term Medical Exclusion Policy				
	Content Area: Health/Nutrition				
	Policy Council Approval Date: 11/17/16 Board Approval Date: 1/25/17 Issue Date: 1/25/07				
	Other Rec/App. Required: Health Advisory Committee / Health Advisor Reviewed on: 11/1/16				
	Regulatory References: HSPS; Child Care Licensing Rules				
	Key Word1: Daily Health Checklist Key Word2: _____				
Related Documents: Medication Procedure Notifiable Conditions Notifiable Conditions Reporting Form					

Policy:

It is the intent of our program to provide a healthy environment for children and staff to prevent the spread of germs and illness. This policy addresses acute and communicable diseases as it pertains to attendance in our program. For programs within public school collaboratives, school policies in conjunction with C&FS policies will be considered to assure systems and practices meet program needs.

Definitions:

- *Acute Disease* – An illness that usually has rapid onset, severe symptoms, and a short course.
- *Communicable Disease* – A disease that may be transmitted directly or indirectly from one person to another. It is caused by an infectious agent or toxic products produced by the disease.

Guidance for Daily Health Checklist and for possible concerns that may require action:

- Observe and/or receive information from the child’s family
- Changes in behavior or appearance
- Skin rashes and itchy skin or scalp
- Any boils or weeping skin rashes
- Fever 100.4 (temperature monitoring in the absence of behavior change is not recommended)
- Complaints of pain or not feeling well
- Vomiting, diarrhea, or drainage from eye(s) or ear(s)
- Live lice
- If any signs of illness are observed and the child is not displaying atypical behavior, staff will consult with the team and Supervisor; discuss if the child can remain in care participating in activities, including outdoor, without compromising programming and health for other children.

Exclusion:

- Notify the parent/guardian as soon as exclusion is recommended by the team; at times a child may remain in care with the receipt of a note from the child’s medical provider.
- Staff will supervise and provide child with a comfortable location until the child is picked up.
- Staff will complete an “Illness Report Form” and provide a copy of the illness form to the parent.
- The child may return when the child is free of fever for 24 hours without fever reducing medication, symptom free, not contagious, and is able to participate in the program’s activities of the day, including outside play.
- Staff will discuss with parents/guardians if additional medical information and instructions are needed to assure the child can return to the program and/or meet the needs of the child.

Communicable diseases:

- Staff will consult with their supervisor, the C&FS Health/Nutrition Content Lead and designated public school personnel if needed for exclusion of communicable diseases. Examples of communicable diseases or conditions are: Chicken Pox (Varicella), RSV bronchiolitis.
- During the time of an outbreak if the program doesn’t have up-to date immunization records or no immunization records on file for a child, then the child will need to be excluded.
- Program staff must contact the Health/Nutrition Content Lead and/or Region Manager for guidance. The Health/Nutrition Content Lead will contact the program’s Medical Advisor, Maine Center for Disease Control and Prevention, and other resources as needed and required by regulation. Maine’s CDC and Prevention provides direction regarding exclusion and return to the program for certain communicable diseases or conditions. (Refer to Notifiable Conditions List and Notifiable Conditions Reporting Form.)